MARCH 17	MARCH 18	MARCH 19	MARCH 20	MARCH 21
No School for Students - PL Day	**Advisor lessons for course selection**			**Assurance Survey Closes for Grade 10 Parents**
MARCH 24	**MARCH 25**	**MARCH 26**	**MARCH 27**	**MARCH 28**
	Course selection closes in PowerSchool for students **Registration closes in PowerSchool for parents**		**Online Safety Presentation** See page 4 for details	
MARCH 31	**APRIL 1**	**APRIL 2**	**APRIL 3**	**APRIL 4**
Lethbridge Music Festival				→

LAST DAY FOR COURSE SELECTION & STUDENT REGISTRATION

For all current students - last day to select their courses is **Tuesday March 25**

For LCI parents who are **registering their students for next year** - last day to register your student is **Tuesday, March 25**
A **new registration form** must be completed **EVERY YEAR** as per Alberta Ed.

IMPORTANT UPCOMING DATES
Course Selection and Registration

March 25	• Course selection closes in PowerSchool • Parent registration closes
April 14	Grade 8 to 9 Parent Orientation Night for LCI at 7:30pm
May 5-16	2025/2026 prerequisite checks to be completed in Advisor

Registering Your Student for the 2025/2026 School Year

For the 2025/2026 school year, registration forms will be completed through SchoolEngage. **Forms will be available to complete starting Tuesday, March 11,** and will remain open until **Tuesday, March 25.**

If you currently have a parent PowerSchool account, you already have access to the forms through the SchoolEngage button in PowerSchool - see next page for instructions.

If you do not have a parent PowerSchool account, YOU MUST CREATE ONE BEFORE COMPLETING THE REGISTRATION FORM.

If you have a PowerSchool account and are having troubles getting into it, please call the office at 403-328-9606.

Creating a Parent PowerSchool Account

1. Go to the **LCI website** and click on the **PowerSchool button** on the right side
2. Click on the **Create Account** tab, then click **Create Account** bottom in the bottom right
3. Fill in the information for your account, and then add at least 1 student
   a. You will need an access ID password for your student - if you do not have them, please call the office at 403-328-9609 and we can get those for you
4. Once you've added all students, scroll to the bottom of the page and click **Enter**
5. You should get a message starting with Congratulations if you account creation was successful

For full detailed instructions on how to create a parent PowerSchool account, click here: https://lci.lethsd.ab.ca/download/200232

REGISTERING YOUR STUDENT CONTINUED
Accessing the SchoolEngage Form through PowerSchool

1. Go to the **LCI website** and click on the **PowerSchool button** on the right side
2. Log in with your **parent PowerSchool credentials**
   a. **Important:** this must be the parent account! There will not be the option to access forms in the student PowerSchool/SchoolEngage accounts, so please ensure you are using your PARENT ACCOUNT
   b. **To check that you are in a parent account:** The name on the top left menu will be your name with your students listed below you
3. Once you are logged in, click to **open the left side menu** and click on **SchoolEngage**
4. Once you have opened SchoolEngage, using the left side menu, click on your student
5. On the main dashboard, you will see the area titled **Forms.** Here, you will click on the 2025/2026 Registration form
   a. If you or another parent/guardian has already started a form, it will appear when you click the arrow to show the drop down menu
   b. If you need to start a new form, click the **+New** button to begin

For full detailed instructions on how to access the SchoolEngage forms through PowerSchool, **click the following link and go to page 8, section title "Existing Parent Sign In – Web Address":** https://www.lethsd.ab.ca/download/439797

LINKS:
- **To go to PowerSchool to complete the registration form:** https://ps.lethsd.ab.ca/public/
- **To view the SchoolEngage User Guide for registration:** https://www.lethsd.ab.ca/download/439797
- **If the above links do not work, please click here to visit the Lethbridge School Division website to access the links above:** https://www.lethsd.ab.ca/parents/www-lethsd-ab-ca-parents-register

QUICK TIPS

The form must be completed on a computer, or on the web browser on your phone. SchoolEngage is not available through the PowerSchool app

Online Safety Presentation

Thursday, March 27, 2025 | 7:00pm
230 8 St S | Casa Community Centre

The Alberta Law Enforcement Response Teams (ALERT) Internet Child Exploitation (ICE) unit is welcoming parents/guardians/caregivers to attend an evening information session on the realities of internet child exploitation in Alberta, and strategies to navigate these issues in an open and collaborative way with children.

The event will take place on March 27 at 7 p.m., inside the Casa Community Room at 230-8 St. S.

Please click here to view the poster for more details.

Rams & Clippers Corner

Thursday, March 20, Friday, March 21, and Saturday, March 22
- SV Girls Provincial Championships in Calgary

Friday, March 15
- LCI Grade 10-12 Badminton TriShowdown Tournament @ LCI

Saturday, March 16
- LCI Grade 9 Spring Showdown Badminton Tournament @ LCI