

Course Requests
Process for the
2025/2026
School Year Part I



Timeline for 2025/2026 Course Requests

Please note that we LCI will endeavoring to release time course schedules to all returning students and finalize timetable changes before the year-end final exam break



Important 2025/2026 Registration Dates:

!!!! IMPORTANT DISTINCTION IN THE REGISTRATION PROCESS !!!!

Online Parent Registration Link – This refers to the online forms that parents must complete through School Engage within PowerSchool. Alberta Education requires a new updated registration form for every student in the province each year. This requirement can be fulfilled by logging into your parent PowerSchool accounts between the designated dates and updating the form for **each** of your children. Detailed Instructions will be emailed to parents the day before registration opens in PowerSchool (March 10th)

Student PowerSchool Course Requests – This refers to the process where students log into their **STUDENT POWERSCHOOL ACCOUNTS** and then select the classes they hope to take next year. Students should make sure they can log into their PowerSchool accounts **BEFORE** March 11th so they are ready to make selections when the time comes.

Registration & Course Request Dates for Current 9 to 12 LCI Students

Online Parent Registration Dates

- Parent Registration opens in PowerSchool for all current LCI parents - Tuesday, March 11th
- Parent Registration must be completed in PowerSchool and is due by - Tuesday, March 25th
- Mr. McKenzie presents to current grade 9 students (Grade 10 Orientation) - Monday, March 10th
- Next Year Grade 10's Parent Orientation Night - Tuesday, March 11th at 7:30 to 8:30 pm

Student PowerSchool Course Requests Date

- Advisor Class PowerSchool Course Requests Process Refresher - Tuesday, March 11th
- PowerSchool Course Requests Opens to Students - Tuesday, March 11th
- PowerSchool Course Requests Closes to Students - Tuesday, March 25th

Timetable Release & Timetable Change Requests

- Next year's timetables released to LCI students in Advisor class - Tuesday, May 27th
- Timetable change requests open (TEAMS message Next Year's grade level admin) - Tuesday, May 27th
- Timetable change requests submission deadline - Tuesday, June 10th

NEW GRADE 10 PARENT & STUDENT INFO NIGHT

LCI would like to encourage all Parents and Students who will be new to Grade 10 next year, to come out and hear about a variety of topics specifically pertinent to them. Grade 10 comes with a new set of challenges and opportunities and LCI would like to be proactive in informing parents of what those challenges and opportunities look like.

Some of the topics to be discussed are:

- Course Streaming (Dash 1 vs 2 vs 3)
- Graduation Requirements
- Planning Your Pathway
- Earning Credits
- Spares & Timetabling
- Academic Expectations
- Academic Consequences
- 20 Level Classes in Grade 10
- Work Experience Opportunities
- Summer School & PE/CALM

Tuesday March 11th

7:30 pm

Large Gym of LCI

Grade 9 Orientation

Mr. McKenzie will be meeting with all grade 9 classes during their Phys Ed/Health classes on Monday, March 10th to go over a lot of this information in greater detail.

Students and Parents are both encouraged to come to the Parent meeting held the following evening at 7:30 in the gym





Review of High School Graduation Requirements

You must accumulate the following between grade 10 and 12 to graduate with a high school diploma:



- 100 Credits*
- English to the 30 level*
- Social to the 30 level*
- Math to the 20 level*
- Science to the 20 level*
- 10 credits in Options/CTS classes*
- Phys Ed 10 & CALM 20*
- 10 Additional Credits at the 30 level*



High School Planning Guide

Use the high school planning guide to map out the courses you have already taken or plan to take, as well as calculate the credits you have earned once those courses are complete.

Having this sheet handy at the time of doing course selections in PowerSchool will make it much easier on you!!!



Use this table to help plan out all of the course you want to take, the order you need to take them in, and where you can strategically place spares to help you with your academic endeavours. Double check the credits you will earn over your three years at LCI as well:

Grade 10 Year	
Semester 1	Semester 2

- Don't forget in Grade 10...**
- You need PE 10 / CALM
 - You need Science 10 or Science 14/24
 - You need a 10 Level Math
 - Math 15 is only offered in the first semester so that you can then take Math 10C in the second semester
 - You need a 10 level Social and a 10 level English class

Semester 2

- Don't forget in Grade 11...**
- You need a 20 level Math
 - You need a 20 Level Science
 - PE 20 is now optional

Semester 2

- Don't forget in Grade 12...**
- Do you have at least a 20 level Math and 20 level Science course?
 - Do you have a 30 level English and 30 level Social course?
 - Do you have 10 more credits at the 30 level?
- Do you have at least 100 credits?**



High School Planning Guide

To obtain an Alberta High School diploma, you must obtain a minimum of 100 high school credits. Most courses are worth 5 credits, but you should be checking with your grade-level administrator regularly for an accurate credit count. Use the tally sheet below to track your credit count:

Course Selections	Total Credits
English Language Arts: You must complete at least one, 30-level English course to graduate <input type="checkbox"/> English 10-1 <input type="checkbox"/> English 20-1 <input type="checkbox"/> English 30-1 <input type="checkbox"/> English 10-2 <input type="checkbox"/> English 20-2 <input type="checkbox"/> English 30-2	Total _____
Social Studies: You must complete at least one, 30-level Social Studies course to graduate <input type="checkbox"/> Social 10-1 <input type="checkbox"/> Social 20-1 <input type="checkbox"/> Social 30-1 <input type="checkbox"/> Social 10-2 <input type="checkbox"/> Social 20-2 <input type="checkbox"/> Social 30-2	Total _____
Math: You must complete at least one, 20-level Mathematics course to graduate <input type="checkbox"/> Math 10C <input type="checkbox"/> Math 20-1 <input type="checkbox"/> Math 30-1 <input type="checkbox"/> Math 31 <input type="checkbox"/> Math 15 <input type="checkbox"/> Math 20-2 <input type="checkbox"/> Math 30-2 <input type="checkbox"/> Math 10-3 <input type="checkbox"/> Math 20-3	Total _____
Science: You must complete at least one, 20-level Science course to graduate <input type="checkbox"/> Science 10 <input type="checkbox"/> Biology 20 <input type="checkbox"/> Biology 30 <input type="checkbox"/> <input type="checkbox"/> Chemistry 20 <input type="checkbox"/> Chemistry 30 <input type="checkbox"/> <input type="checkbox"/> Physics 20 <input type="checkbox"/> Physics 30 <input type="checkbox"/> Science 14 <input type="checkbox"/> Science 24	Total _____
Phys Ed 10 & CALM: You must complete both Phys Ed 10 & CALM to graduate <input type="checkbox"/> Phys Ed 10 <input type="checkbox"/> CALM <input type="checkbox"/> HCS3000	Total _____
Other Credits Yes No <input type="checkbox"/> <input type="checkbox"/> Have you taken at least 2 other, 5 credit courses in CTS, French Language Arts, Fine Arts, Phys Ed 20/30, or Work Experience / RAP <input type="checkbox"/> <input type="checkbox"/> Have you completed at least 10 credits at the 30 level (other than English & Social) <input type="checkbox"/> <input type="checkbox"/> Have you earned at least 10 credits in a CTS/Option course (at any level 10, 20, or 30)	



Using the Website to Help

A screenshot of the Lethbridge Collegiate Institute website. The browser address bar shows 'https://lci.lethsd.ab.ca'. The website header includes the Lethbridge School Division logo and the motto 'Learners are innovative thinkers who are successful, confident, respectful and caring'. The main navigation menu is visible, with 'Programs' highlighted by a red dashed box. A dropdown menu is open under 'Programs', listing various program categories. A red bracket highlights the 'Core Programs' section of the dropdown menu. The background features a large circular logo with the text 'RESPONSIBILITY • GROWTH' and 'PRO PATRIA'. A 'Quick Links' sidebar on the right contains social media icons for X, Instagram, and YouTube. The footer includes a 'Select Language' dropdown, a weather widget showing '4°C Mostly cloudy', a Windows taskbar with various application icons, and a system clock showing '8:53 PM 2025-02-24'. The text 'PowerSchool' is visible in the bottom right corner of the website content area.

Click on Hyperlink