

Lethbridge Collegiate Institute School Council  
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Email: [lcischoolcouncil2022@gmail.com](mailto:lcischoolcouncil2022@gmail.com)  
Website: [www.lci.lethsd.ab.ca](http://www.lci.lethsd.ab.ca) Agenda

MINUTES: (Tuesday, November 21st , 2023) (7pm)

Wayne Pallet. Gordan Vatcher (Grade 9 Admin). Kyle McKenzie (Grade 10 Admin).  
Damian Roest. Shelley Roest. Allison Purcell. Tiffany Hill. Kaylee Low. Brooklyn Oviatt.  
Carrie Boschman. Cory Gillespe.

1. Call to Order and Land Acknowledgement

2. Review of Agenda -

3. Approval of Minutes – Carrie Boschman

4. Reports:

a. Administrator – Wayne Pallett

i. Celebrations of fall teams – Gordon Vachter.

Shared how all the teams have done this fall

- vball GIRLS wrapping up

(going to provincials this weekend – ranked 3rd)

. vball Boys ranked 5<sup>th</sup> provincially

- Jr. Football (2<sup>nd</sup> at provincials). Sr Team finished 3<sup>rd</sup>.

- Basketball is starting – Coaches are all teachers in the school.

Basketball teams are made. Any students playing vball or football  
are finishing these seasons first

ii. Upcoming play "Peter Pan" – Dec 4 - 9 (75% sold out!)

- SchoolCASHonline – Tickets still available!

- LCI students have opportunity to see the production for FREE (need to  
sign up for these and is first come first serve).

- District wide invitation to any school.

- Production in the Black Box “drama room” (is fully accessible through  
the back door!)

- PARENT QUESTION: What would it take to improve the drama and  
fine arts program here at LCI?

- ADMIN: We are still trying to recover from COVID shutting down  
much of the programs (band, choir, drama productions, etc)

- ADMIN: LCI does have high profile programs who have gone to provincial competitions and won, have a phenomenal dance program, etc
- QUESTION: YATES/STERNDALE BENNETT – Could this be used instead of the drama room at LCI?
- ADMIN - daytime hours are free but after 4pm the schools are charged for use without a discount.
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ASIDE: A bunch of lights have been added outside along the back side of the school to increase safety; especially at night.

### iii. Education Liaison of Alberta Association (ELAA) November 6:30-8:00

- hosted event at LCI (hoping it to be the 1<sup>st</sup> of an annual event!)
- 27 Colleges and Universities and Trade Schools as well as Military and RCMP)
- November: Prime time for early admissions (20 schools came to showcase)
- Estimating about 120 students came during the evening.
- There were a wide variety of post-secondary schools represented that would appeal to EVERY student!

#### - Ideas for next year:

- invite other Businesses to also come who are recruiting students (LPS/Fire/EMS/CPRail/Others?)
- Have an ADVISOR arm the students with questions to ask when they go to the tables. Hoping for even more engagement.

- Have students print out grades/transcripts via MYPASS ACCOUNT
- Students should have been introduced to this and MYBLUEPRINT in Health class in Grade 8 and 9. At the end of grade 9, MYPASS is introduced.

- Students/parents can create a MYPASS account using their ASN (Alberta Student number). A PIN is sent via mail in order to access.
- Kids use MYPASS in CALM20 as well
- NOTE: GPAs generated by PowerSchool are NOT accurate due to CTS credits not having a “header” course.

- MYPASS will show an accurate GPA!

- “CAREER TRANSITIONS” – currently hosting webinars to help young students discover different trades (are a private entity)
- Chamber of Commerce – is looking for a Career Fair to connect with students so that they can promote Lethbridge as a city to build a life in, and advocate for kids to come back to Lethbridge by having jobs waiting for them.

### iv. Academic Awards Night

- Staff member committee – concrete set of criteria
- Bank of contributors for scholarships
- added 2 indigenous awards – TRY HARD award VISION QUEST –

- G2G awards – for students who have overcome personal barriers to just get to school.

- G2G awards - Academic achievement award
- Core Courses: Academic Awards (some are tied at 100%!!!)

v. New Admin support (Office and Learning Commons)

- Starting December 4: Kendra Demartini
- David Fuller (current LST) works with Victoria

vi. Exam Schedule for January – will be posted Monday, December 4

- Scheduling tied to Diplomas and PATs  
(students return January 8 and diplomas begin January 10, 2024).
- Full classes until Thursday, January 18
- Exams begin January 19
  - PLEASE: Families block this time off in order for your student to write midterms and diplomas
  - Students are required to stay for a minimum of 1 hour. Students have up to DOUBLE the allotted time (up to 6 hours in a Diploma)
- BUSSES – will run on a REGULAR MORNING schedule only
  - NO AFTERNOON bus
- Students not taking the bus CAN arrive at school in time for their exam (do not need to be here early)
  
- QUESTION: How do you navigate technology during exams?
  - NO: Backpacks, cell phones, watches, earbuds, etc.
  - If ‘caught’, the student is awarded a ZERO in their exam.

## b. School Council Chair

i. Instagram/ Facebook QR Codes – School Council account– Claudia Limon

- FB created. Instagram has not been up yet.
- Once organized, it can be posted on the website so parents can sign up.

ii. Follow up Honor Roll letters

- QUESTION: Were these sent out?
  - ADMIN: No. The secretary was off and this did not get done.
- QUESTION: Could letters and certificate be printed off and given to advisors or emailed to graduated students?
  - ADMIN: There is no funding to mail these
  
- Students are invited to join the National Honors Society based on academic success (and then recognized as being part of NHS at grad).
  - QUESTION: If a student qualifies or is on the honor roll, but doesn’t have time to attend NHS meetings, can these students be recognized as graduating with Honors during the grad ceremony?

NHS – based on academics, volunteer hours and ....

Honor Roll – 80% and above (ANY 4 or more classes are eligible).  
Valedictorian – Elaine Jacklyn (teacher) does an excellent job of this component – is based on core classes (-1 classes?)

- QUESTION: How many students make Honor Roll?
- ADMIN: About 80 students/grade level

iii. Staff Christmas Appreciation Lunch – Friday, December 1st, 2023

- Still can donate via SchoolCashOnline.
- Previously had a caterer but is becoming extremely pricey
- Tiffany: New plan to do it ourselves by making CafeRio (sweet pork)
  - In the cafeteria after 10:40 am
  - Wanting to move tables, have table clothes and Claudia will decorate (Theme: Feliz Navidad)
  - GF options will be available
- Needing Volunteers to help
- QUESTION: Can parents donate without losing the 4% transaction fee?
  - CHAIR: Was hoping to set this up directly through the DISTRICT to avoid the extra fees. Hoping in the future to have a SOCIETY that can accept E-transfers.
- IDEA - use Sign Up Genius: EASY to have people sign up to bring items, to request volunteers, and then it sends an email out for reminders.

iv. Creating a Society- fundraising to support modernization for the school

- could have smaller projects in the meantime
- would it be helpful for parents to send letters to the committee (along with the administration) for the request for modernization.
- School Council: on behalf of the parents at LCI, create a letter to send to the Board committee. (LCI is currently 5<sup>th</sup> on the list of hierarchy of neediness)
- IDEA: Have students create a video to send to the minister of Education (GRIMSHAW – approx. 10 years ago - (what does it mean for our students to attend this school?)) (Was incredibly Impactful!)

ASIDE: Boundary Review committee is now an ongoing committee of the Board of Trustees (they meet a minimum of 3 times a year)

c. District School Council – Jamie Walburger / Shelley Roest

- link the DSC minutes NOV 6, 2023. <https://www.lethsd.ab.ca/download/433973>
- Policies up for review: Healthy nutritional choices and School Choice
  - Generally sent to executive and then presented to the school council.
  - Anything Tiffany sends will be sent to the entire school population

- Policy Advisory Committee (PAC): Request made to have MORE parent representation on this committee. Will be discussed by the Board
- Alberta School Council Association (ASCA)
  - more discussion at December Division School Council (DSC)
- Community Engagement Committee (CEC): Garritt is developing a technology survey and this will be discussed at the next meeting. Dec 6 from 7-8pm

- d. Board Trustee – Kristina Larkin unable to attend (Allison Purcell reported)
  - HIGHLIGHTS: from October 24 (next week is November Board mtg)
  - Town Hall – Questions: Based on elementary/ middle school /high school. Questions: Topical questions for sessions 2 and 3.
  - Feb 6 /2023 at Victoria Park High School (needing Parents to represent LCI)
  - Community Conversations – next meeting?

- e. Executive Council Member – Robbie Charlebois (unable to attend)

Future Meeting dates:

January 16, (Division Town Hall February 6), March 19, April 16, June 11

Adjourned: 8:45 pm