



Lethbridge Collegiate Institute

1701 5th Avenue South
Lethbridge, Alberta T1J 0W4
Phone: (403) 328-9606
Fax: (403) 328-9979

To: All LCI Students & Parents

Re: Online Teaching Protocols Starting November 30, 2020

Dear Students and Parents,

Due to the health concerns that have existed since the beginning of the school year, the staff of LCI have been quietly preparing for a move to scenario 2 (at home learning) related to a COVID-19. Although we hoped for the best, we wanted to be prepared for the worst. Unfortunately, it appears as though we will have to draw upon those contingencies for the next few weeks. Below are some key points that parents and students should be aware of:

Regular Class Schedules Will Be Followed

The class timetable will **NOT** change. Teachers will be teaching from their classrooms for the duration of the closure. This means they will be online **with students** hosting classes during their regularly scheduled class blocks. Teachers will be delivering lessons, questioning students, and looking for class engagement while online. As you might normally find in a three-hour class, teachers may give you class time to work on assignments, have class discussions, work on a project, or complete a test. However, they will be there to answer any questions you may have. The only thing that is intended to change during this period is where students are sitting while classes are in session.

Attendance & Grades

This round of online learning will **NOT** mirror last spring. Students must work towards academic success in all their classes. Teachers will be taking daily attendance that will be recorded in PowerSchool. There will be assignments that students will be asked to submit for marks, and students will have tests and exams to complete. If someone is not attending, or if they are not completing those assessment items, their marks will reflect that in PowerSchool and they will be required to repeat the course if a passing mark is not achieved. **DO NOT SELL YOURSELF SHORT!** We are two thirds of the way through the semester. This is the time to ramp up our efforts and finish on a strong note, not drop off and flounder. Course credits, prerequisite marks, and final assessments should remain a point of focus for students in the coming weeks.

CTS & Fine Arts Courses

All CTS option classes will be put on pause during this period allowing students to focus on their online core subjects. CTS teachers have been redeployed to support core classes. However, some CTS and fine arts teachers may want students to wrap up a project or submit an assignment. Students are welcome to touch base with their CTS teachers via TEAMS to see if there are any pieces they can be completing from home over the break.

Phys Ed, Leadership, Fitness & Performance

- Leadership classes will still run during this period. Please ensure that you are connecting with Mrs. Dilworth via TEAMS if you are enrolled in that class.
- Fitness & Performance will have written assignments that will need to be completed and students should be connecting via TEAMS with Mr. Gillespie.
- Phys Ed classes will offer a wellness component that will be available for students. Your PE teacher will connect with students via TEAMS.

Parents & PowerSchool

Parents are still highly encouraged to be checking PowerSchool regularly for updates on their child's attendance, as well as their academic achievement. With students now at home, we will be relying on our partnerships with parents now more than ever. Teachers will be available via TEAMS or email to answer questions that parents may have, please don't hesitate to reach out.

What Students Need to be Successful

Students will require the following to set themselves up for success while classes are conducted online:

1. A reliable internet connection.
2. A device with a good webcam and microphone. Earbuds work best for students. We have found that laptops/computers are much more preferable to tablets/phones when trying to properly engage in online learning.
3. Microsoft TEAMS should be downloaded and installed on the device they are using.
4. Students should have a dedicated workspace free of distractions where they can write properly on a hard surface.

As always, the staff of LCI are here to support our students. If they have questions or need extra help, we are still here to aid them in their learning. When at home, it is much harder for a teacher to gauge the progress of individual students and their progress regarding specific learning outcomes. It will be vitally important that students reach out to their teachers for help when they need it. The biggest adjustment that needs to happen as we shift to online learning is that students need to advocate for themselves! The staff at LCI are committed to its students... if they ask for help, we will answer the call.

Green to Gold Reminders for All

GRIT - The movement to at-home learning is not an easy task. Show your true GRIT by not missing a class.

RESPONSIBILITY - Keep up with all your assignments and be an active participant in your classes.

RESPECT - Demonstrate respect while online and offline.

EMPATHY - For families that are directly impacted by COVID-19.

GROWTH - Take this time to challenge yourself towards your academic goals.

We encourage all students to follow the LCI Green 2 Gold Instagram account to stay connected with each other. If parents have any questions or concerns, please feel free to call the school at (403) 328-9606.

Sincerely,

LCI Admin