



LETHBRIDGE SCHOOL DISTRICT NO. 51

Approved: January 27, 2009

102.2 ~~System Evaluation~~ System Evaluation

Policy

An external evaluation shall be conducted when the review and/or formal evaluation processes as outlined in Policy 102.1 suggest that a more in-depth evaluation of a major component of the District is needed to provide direction for system improvement.

~~System-External~~ Evaluations will be carried out when directed by the Board.

~~The purposes of the evaluation are to determine the extent to which the goals of the District are being accomplished, to determine how effectively and efficiently the practices and procedures of the District are being carried out, and to suggest directions for growth and improvement within the District that will ensure the best possible educational experience for students.~~

~~System evaluation shall be conducted with the assistance of persons from outside the system including personnel from Alberta Education and other school districts with characteristics similar to those of Lethbridge School District No. 51.~~

A summary of the evaluation report shall be presented to the Board at a public meeting.

Within 80 school days of the public presentation of the report summary, the Superintendent shall present to the Board an action plan detailing the actions to be taken on the recommendations presented in the report.

~~The Superintendent of Schools shall develop regulations that will provide more specific directions for carrying out system evaluations.~~

Regulations

Evaluation ~~Project Management~~ Process

1. The evaluation ~~project~~ shall be initiated by Board motion and shall be under the general supervision of ~~the Board and~~ the Superintendent ~~of Schools and/or the Board.~~
2. The evaluation will be carried out under the general direction of ~~the a~~ Steering Committee.
3. Day-to-day operations will be directed by ~~the a~~ Project Management Team, ~~an executive sub-committee of~~ with membership determined by the Steering Committee.

100 - Educational Philosophy

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102.2 System Evaluation...

Steering Committee

1. A Steering Committee will be structured by the Board for the purposes of establishing the ~~general directions parameters~~ of the evaluation and ~~providing direction to~~ selecting the Project Management Team. The ~~general directions parameters~~ established by the Steering Committee will be submitted to the Board for approval before they are implemented.
2. The Steering Committee should be broadly representative, ~~containing at least the members of the Project Management Team, and representatives from~~ Depending upon the nature of the external evaluation, representatives may be drawn from the following stakeholder groups:
 - ~~the trustee~~ Trustees, member of the
 - Executive Council,
 - the Administrators' Committee, a
 - District employees from various employee groups ~~the C.U.P.E unions,~~
 - the A.T.A. (at least one classroom teacher),
 - District School Council,
 - community members, including one with no children in school, and
 - other representatives deemed appropriate by the Board.
3. The membership of the ~~Steering Ce~~ommittee will not normally exceed 15.
4. The Chair ~~of the Steering Committee~~ will be chosen by the Board.

Project Management Team

1. The evaluation will be under the direct control and management of a Project Management Team.
2. ~~The Project Management~~This team will organize the evaluation ~~to reflect the purpose and parameters established by the Steering Committee,~~ establish a timeline and deadlines, ~~collect data,~~ and ~~will~~ prepare the final reports.
3. ~~The Project Management Team will report back to the Steering Committee and submit~~ ~~them~~its report, with the assistance of the Steering Committee Chair, to ~~the Superintendent and to~~ the Board.

~~The Project Management Team will be chosen by the Board and will have as members a majority of persons from outside the School District. The following membership is suggested: Alberta Education Manager, Field Services Zone 6 Representative, or designate (Co-Chair), superintendent or retired superintendent from a similar sized district, District No. 51 associate superintendent, retired district principal or principal form another district, A.T.A. representative, and a retired trustee or trustee from another jurisdiction and the District Associate Superintendent, Division of Business Affairs. The~~

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other Co-Chair will be chosen by the Board from the list above.

Data Collection Teams

The Project Management Team shall establish Data collection teams, name their chair, and in consultation with the chairs and Executive Council, select the other members of the teams. Where possible, each team should be chaired by an individual from outside the School System. Team members, at least five in number, should have some background knowledge and/or experience with the function or process being examined.